

CORPORATE PROFILE



Olgette Projects Limited



www.olgetteprojects.com.ng



■ CIVIL/BUILDING ENGINEERING AND CONSTRUCTION ■ WATER RESOURCES ENGINEERING ■ MECHANICAL ENGINEERING
■ ENVIRONMENTAL ENGINEERING ■ PROCUREMENT ■ HUMAN RESOURCES MANAGEMENT





CONTENTS

CORPORATE INFORMATION	4
OUR COMPANY OVERVIEW	5
AIMS AND OBJECTIVES	6
THE WAY WE WORK	7
WHAT WE DO	8
KEY MANAGEMENT	9
OUR LEADERSHIP PROFILE	10 - 12
CORPORATE POLICY	13 - 16
PROJECTS EXECUTED	17 - 21



CORPORATE INFORMATION



Olgette Projects Limited

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CORPORATE ADDRESS:

Olgette House,
109 Sir Udo Udoma Avenue,
First floor,
Uyo.
Akwa Ibom State.

BANKERS:

First Bank of Nigeria PLC
Zenith Bank PLC
Diamond Bank
United bank for Africa
Union Bank PLC

AUDITORS:

Ubokudom Etuk And Co.
3 Oku Street,
Uyo,
Akwa Ibom State.

LEGAL CONSULTANT:

Rocheba Solicitors
(Enobong Etteh & Co)
6 Bunmi Joseph Close
Gbagada phase II
Lagos.

OPERATIONAL OFFICES**LAGOS:**

29 Providence Road
Lekki Phase 1,
Lagos State

ABUJA:

House 25, 64 Crescent,
Team 7, Gwarinpa
Abuja,
Federal Capital Territory

IBENO:

Site Base,
Upenekang, Ibeno L.G.A.
Akwa Ibom State

OUR COMPANY OVERVIEW



WHO WE ARE

Olgette Projects Limited is an indigenous firm, incorporated in Nigeria, in the year 2005 to offer Engineering, Construction and Technical Services. Its service offerings cover Civil & Electrical Engineering, Building Construction, Supplies of Oil Tools, Safety Equipment's, Procurement, Supplies and Physical Distribution, Human Resources Management and General Contracts. Olgette Projects Limited is properly positioned to embark on any project, from conception to planning and execution, in her services areas.

The company is specifically conceived to handle projects in the petroleum (oil and gas), petrochemicals and water resources industries.

The company's clientele includes petroleum/petrochemicals companies, chemical and allied companies, governments, private project sponsors, petroleum producing communities and financial institutions.

Olgette Projects Limited maintains a strong team of professional whose competences, experiences cut across the realms of science, environmental studies, engineering and management. Each member of the team has either been responsible for, or has actively participated in, the execution of a project and/or the feasibility studies leading to such.

The synergy derivable from the capabilities of these different professionals in the team is therefore, of immense magnitude. Moreover, the company's management structure is such that it enables it to quickly mobilize resources for any given project. For the execution of any project, in a particular service area, the relevant unit head automatically becomes the project manager.

Olgette Projects Limited maintains a suitable office space, equipment yard and workshop. The office space

is equipped with modern office equipment that enhances its managerial operational competence. The company has a wide range of construction and operational equipment that are available to it through partnership, and a well-equipped environmental/quality control laboratory. In addition to that, it maintains a Strategic Partnership Agreement with an Original Equipment (OEM) Manufacturer in China (Evidence Attached) for supply and Installation of Scaffolding materials Offshore/Onshore Oil and Gas facilities.

Also in bilateral MOU with other organizations for the exchange of technical manpower, equipment and other facilities.

In order to achieve the desired effectiveness in the execution of projects; we have also strived to maintain a solid financial capability, which is provided by:

- The company's funds.
- Banks credits.

The company maintains an open credit line with bankers. The integrity of the company has been a great contributory factor to the extension of the credit facilities. Our bankers repose high confidence in us, which is borne out of our relentless efforts to uphold their trust.

The quality of Construction and Engineering and its effects on the built environment is one main sign of man's progress and prosperity. Olgette Projects Limited consists of a management of competent and experienced Nigerian and expatriate, of various disciplines who bring to bear their wealth of experience in running of the company and all her projects.

These professionals, working with the latest concepts in their various fields, unite forces with the Company's strong skilled workforce, to constitute a formidable and goal-oriented team.

AIMS AND OBJECTIVES



VISION

To be a leader in providing engineering, construction, procurement, consultancy and technical services domestically in our chosen service areas.

THE GOAL

Our strategic business focus is to utilize state of the art Technology backed up by highly motivated skilled professionals to serve the best needs of our highly discerning clientele.

OUR OBJECTIVE

To continually and profitably provide our services to the ultimate satisfaction of our clients and in a manner that will contribute significantly to their growth and development.

OUR MISSION

Through the commitment of our members of staff, we will become the preferred provider of professional services to our clients. Our business will promote the growth and development of our community, industry, clients and employees.

We believe in the concept that the company, its employees and the clients should work together in the pursuance of this objective, using high safety standards to achieve total quality.

Olgett Projects Limited is committed to a Quality Policy, which ensures that the services rendered to our clients are a uniform and consistent standard, thereby meeting their requirements and in compliance with the various applicable national and international standards.

For large multi-discipline projects, a task force is assembled from the specialist staff under the overall control of a designated Project Manager.



THE WAY WE WORK

- Ensuring that our workforce is competent and reliable
- Continuous training and development of our workforce to meet the need for continuous improvements in our services delivery.
- Maintaining a high degree of discipline at all levels of the organizational hierarchy.
- Ensuring that organizational members conform strictly to professional ethics.
- Adequate motivation of the employees for effective contribution to corporate performance.
- Strict conformance to occupational health and safety standards in the performance of the firm's activities.
- Abiding by government policies and those of regulatory bodies.
- Nurturing and sustenance of harmonious relationship with host communities.



WHAT WE DO

A.

CIVIL/BUILDING ENGINEERING AND CONSTRUCTION

- Asphalt Concrete Surfacing
- Surface Dressing
- Plants and Equipment Platforms
- Drainage Systems
- Construction of Jetties
- Dams and Retaining Walls
- Industrial Buildings
- Domestic Building
- Institutional Building (e.g. School, hospitals, Research Institutes etc.)
- Swimming Pool



B.

WATER RESOURCES ENGINEERING

- Hydrological Analysis of Existing Borehole Data
- Geophysical Exploration for Ground Water in Basement and Sedimentary Terrain
- Analysis of Aquifer Characteristics
- Borehole Drilling, Rehabilitation and Maintenance
- Design of Water Distribution Systems
- Specification and Installation of Water treatment and Storage facilities
- Bio-Physio-Chemical Analysis and Interpretation of Surface and Groundwater



C.

MECHANICAL ENGINEERING

- Steel Works fabrication, Installation of industrial pipe works, Scaffolding services.
- Design, Installation and Maintenance of Air Conditioning Systems. Plumbing Installations for Residential, Commercial and Industrial Buildings.

D.

ENVIRONMENTAL ENGINEERING

- Embankments and Shoreline Protection
- Waste/Effluents Containment Ponds
- Impact Assessment Studies
- Hazardous waste disposal management
- Water pollution control
- Environmental Monitoring and Assessment

E.

PROCUREMENT

- Supply of Engineering / Technical Materials
- General Procurement, Supplies and Distribution

F.

HUMAN RESOURCES MANAGEMENT

- Recruitment, Training and Outsourcing etc.

CORPORATE POLICY ON LOCAL CONTENT, LABOUR RELATIONS, HEALTH, SAFETY AND ENVIRONMENT.



FOCUS AREA	OVERARCHING ASPIRATION	OUR ASPIRATIONAL GOALS
 Safety & Health	Our operations protect the well-being of our employees and the public	Zero injuries
 Compliance & Ethics	Our employees lead by example in ethical business practices	Zero ethical compromises
 Environment	To continually lead in environmentally responsible operations and sustainable construction practices	Zero environmental incidents or infractions
 Quality	To have a positive effect on the communities in which we work	Zero negative impacts on community members
 Community	Our customers are 100% satisfied	Zero materials or workmanship defects

LOCAL CONTENT INCLUSION PLAN

Olgette Projects Limited is fully owned by Nigerians. As a 100% Nigerian company, our plan is to employ only Nigerians for the execution of our projects. Through our Labour Relation Plan, we will only employ from our Client's Host Communities and other communities in Nigeria in the execution of our projects. Our vision which is our local content inclusion plan is to fully develop Nigerians to their optimum potentials. Our local policy is in total compliance with the Nigerian local content law.

LABOUR RELATION PLAN

POLICY/PROCEDURES FOR DEALING WITH LABOUR/COMMUNITY RELATION MATTERS

Olgette Projects Limited policy is to have a labour relation meeting with Client's Public Affair/External Affairs/Human Resources/Personnel Departments as the case may be, or as directed by the client; to agree and comprehend the prevailing conditions as regards employment of skilled and unskilled youths from the host communities of our client.

For Client, **Olgette Projects Limited** shall meet with;

- (1) Public Affairs Department of client to inform them of this project. The essence of this meeting shall be to obtain a briefing on the memorandum of understanding client has with the host communities. The outcome of the meeting will inform **Olgette Projects Limited** of how employment of youths from the host communities shall be shared and implemented. **Olgette Projects Limited** will then meet with labour Employment Communities of the core Local Government. The essence will be to let them know the slots that are available to each of them based on the meeting with Public Affairs Department.
- (2) The slots will be given to them based on their Qualification, Skills, Experience and Fitness.

After these meetings an interview will be conducted and successful candidates selected based on (1) and (2) Above.

Any labour crises or grievances will be resolved by **Olgette Projects Limited** Management in conjunction with Client Public Affairs/Human Resources and Security Departments.



POLICY ONE

ENVIRONMENTAL POLICY

We are committed to environmental protection and the broader integration of environmental and economic priorities, in all aspects of our business.

We will:

- ▶ Responsibly manage all aspects of our business to ensure that recognized environmental standards and legal requirements are met.
 - ▶ Ensure that environmental hazards associated with company activities are identified, assessed and managed.
 - ▶ Adopt company standards and practices that meet or exceed legal requirements and apply continuous efforts to improve environmental performance where benefits justify the costs.
 - ▶ Manage our business with the goal of preventing incidents, controlling the release of harmful emissions and wastes to within accepted standards, and designing, operating and maintaining facilities to this end.
 - ▶ Integrate environmental considerations in business planning, facilities and product design, operating practices and training programs.
 - ▶ Respond quickly and effectively to incidents
- resulting from our operations, cooperating with industry organizations and authorized government agencies.
- ▶ Emphasize individual responsibility and require everyone throughout the organization to adhere to clearly defined environmental practices and procedures.
 - ▶ Work with industry associations, governments and others to determine environmental priorities and foster timely development of appropriate laws and regulations based on sound science and the consideration of risks, costs and benefits.
 - ▶ Conduct and support research to improve understanding of the impact of our business on the environment, improve methods of environmental protection and enhance our capability to make operations and products compatible with the environment.



We believe that health and safety are of paramount importance and are committed to conducting our business in a way that protects the health and safety of our employees, others involved in our operations, customers and the general public.

We will:

- Strive to prevent all incidents, injuries and occupational illnesses through the active participation of all employees and through continuous efforts to improve the management of health and safety risks associated with our operations and products.
- Ensure that health and safety risks associated with our operations and products are identified, assessed and managed.
- Ensure that recognized health and safety standards, company standards and legal requirements are met through the provision of adequate facilities, equipment, procedures training and management systems.
- Respond quickly and effectively to health and safety incidents resulting from our operations, cooperating with industry organizations and authorized government agencies.
- Emphasize requirements on the job and encourage good health and safety practices off the job.
- Require all contractors, sales associate and supplies to be responsible and accountable for their safety performance.
- Work with industry associations, governments and others to foster timely development of appropriate laws and regulations based on sound science and the consideration of risks, costs and benefits.
- Conduct and support research to extend knowledge about the health and safety effects of our operations and products, promptly applying significant findings.
- Take reasonable steps to communicate with employees, customers, and others who might be affected on the health and safety aspects of our operations including the precautions required in handling, transporting, using and disposing of our products.
- Undertake appropriate reviews, evaluations and performance measurements of our operations to ensure compliance with this health and safety policy



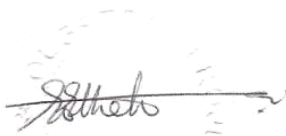


Olgette alcohol and drug policy is an important element of the company's commitment to safety. The nature of some aspect of our business requires us to make every reasonable effort to minimize the risks associated with our operations to protect employees, contractors, the public and the environment.

That commitment includes ensuring that employees in safety – sensitive positions are free from alcohol and drugs while at work. Safety – sensitive positions, which make up less than 10% of Olgette workforce, and generally those with limited supervision where impaired performance could lead to a catastrophic accident under Olgette policy, employees and contractor in safety-sensitive positions, as well as key senior executives, are subject to random testing for alcohol.

**ZERO
TOLERANCE**

- Undertake appropriate reviews, evaluations and performance measurements of our operations to ensure compliance with this health and safety policy.



E. O. ETTEH
CEO



Projects Executed

LIST OF SOME PROJECTS HANDLED BY OLGETTE PROJECTS LTD

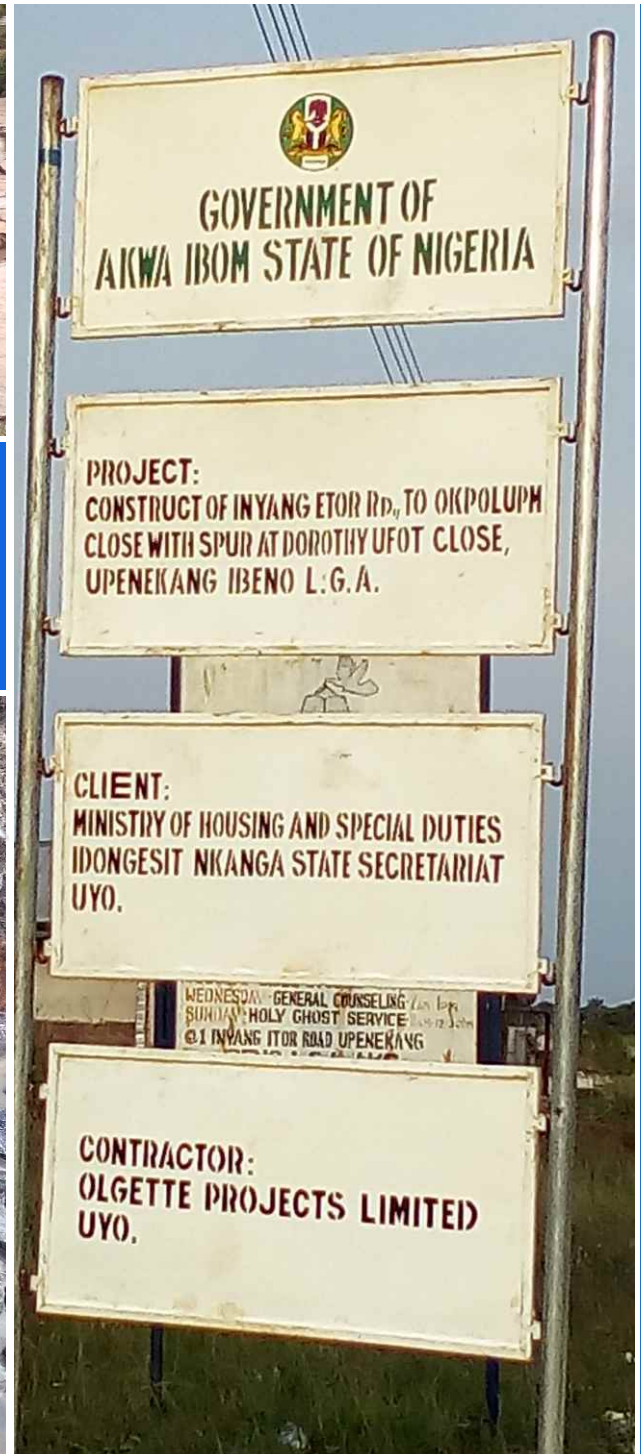
PROJECT TITLE	CLIENT	NATURE OF WORK
Supply of Skilled Technical Personnel.	Intelliprox Limited Uyo.	Human Resource Management
Construction of 5 Bed room Duplex at Oson-Ama Housing Estate, Mbiabong, Uyo	Private Client	Building & Civil Engineering
Construction and Drilling of Borehole at Ndito-Eka Iba Village, Ibeno	Akwa Ibom State Government	Civil/Water Engineering
Construction of 2 storeys Office Accommodation at Oson-ama Housing Estate, Mbiabong, Uyo.	Private Client	Building Engineering
Completion of 2 units Bungalow at Medium Density Housing Estate, Ukpenebang, Ibeno.	Akwa Ibom State Government	Building Engineering
Construction of Commercial Office Complex at G.R.A. Port Harcourt	Private Client	Building & Civil Engineering
Construction of Chairman's Office at Ibeno L. G. Secretariat, Ukpenebang.	Ibeno Local Government	Civil Engineering
NDDC Award of Contract for the Construction of Industrial Layout at Aka/Obott Idim. 2nd March 20011.	Ibesikpo Asutan Local Government	Road Construction (completed)
NDDC Award of Contract for the Construction of Inyang Eto Road with Spur. 2nd March 2011.	Ibeno Local Government	Road Construction
Government of Akwa Ibom State Rural Electrification Projects, No 4 and 6 Mkpate Enin. St February 20	Mkpate Enin Local Government	Rural Electrification (Completed)
Government of Akwa Ibom State: Construction of 2.0km Ikot Udota – Ikot Afaha Road in Eket, 2017.	Eket, Akwa Ibom State	Road Construction
Government of Akwa Ibom State: Construction of the (1.1km) Inyang Etor Road to Okpolupm Etteh Close with Spur to Dorothy Ufot Close Including a cell Culvert at the Stream in Upenekang, Ibeno, 2018.	Ibeno L.G.A. Akwa Ibom State	Road Construction

PROVISION OF PERSONNEL SERVICES

PROJECT TITLE	CLIENT	NATURE OF WORK
Provision of Janitorial Services at Qua Iboe Terminal for Mobil Producing Nigeria Unlimited	Exxon Mobil	Janitorial Services
Supply of Drivers	Intelliprox Limited Uyo	Human Resource Management
Supply of Six Number 14-Seater New Toyota Buses	Mayn Resources Ltd	Procurement Services
HUP – GO EPC 1 B	Hyundai Heavy Industries Co. Ltd	Supply of Personnel/ Labour Contractor
EPC 4 A May 2009 – 2015	Globestar Engineering Co. Ltd	Supply of Personnel/ Labour Contractor



PROJECTS EXECUTED



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